

# **ST EWE PARISH COUNCIL**

Chair of the Parish Council  
Councillor Will Richards  
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Clerk to the Parish Council  
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## **NOTICE**

FOLLOWING  
**THE PARISH MEETING AT 7.00 PM ON MONDAY 15 MAY 2017**  
IN ST EWE VILLAGE HALL  
**THE ANNUAL MEETING OF ST EWE PARISH COUNCIL**  
WILL BE HELD — IMMEDIATELY FOLLOWED BY THE  
**ORDINARY MEETING**

**Members of the public are cordially invited to attend.**

PUBLIC PARTICIPATION. Time is allocated during the Public Session for members of the public to comment on any of the items in this agenda, or to bring any relevant matter(s) to the attention of St Ewe Parish Council. Contributions may be limited to 5 minutes on each subject.

**Members of St Ewe Parish Council are hereby summoned to transact the following business:**

### **— A G E N D A —**

### **Annual Meeting of the Parish Council**

- 17/1 Elect the Chairman and Declaration of Acceptance of Office.
- 17/2 Elect the Vice-chairman and Declaration of Acceptance of Office.
- 17/3 Apologies for absence.
- 17/4 Co-option of councillors
- 17/5 Renewal of the General Power of Competence. In accordance with Localism Act 2011, Sections 1-8. The Council confirms it is eligible for this power, having more than two thirds of its members elected and the Clerk has achieved the Certificate in Local Council Administration.
- 17/6 Appoint the Lead Councillor — Footpaths & Bridleways
- 17/7 Appoint the Lead Councillor — Renewable Energy
- 17/8 Appoint the Council's representative — Village Hall
- 17/9 Appoint the Council's representative — Community Land Trust
- 17/10 Appoint the Council's representative — Cornwall Association of Local Councils (CALC)
- 17/11 Appoint the Council's representatives — St Austell & Mevagissey Community Network

- 17/12 Appoint the Employment Committee
- 17/13 Update on the St Ewe Relief in Need charity. Current trustees are Roger Elliott, Trevor Johns, Lynnette Tregunna.
- 17/14 Approve the Meeting Dates 2017/18 in the Committee Room of the Village Hall.
- a) Ordinary meetings at 7.00 pm on: 24 Jul, 11 Sep, 13 Nov, 8 Jan, 12 Mar, 14 May. Please note that the July meeting is the fourth Monday of the month because of the annual leave of the clerk.
  - b) Next Annual Meeting of the Parish Council: 14 May 2018

**In continuation:**  
**AGENDA — Ordinary Meeting**

- 17/15 Public Session
- 17/16 Councillors' interests
- a) Declarations re agenda items
  - b) Requests for dispensation on current items
  - c) Consideration of dispensations of 4 years for the Village Hall committee members concerning VH matters.
  - d) Consideration of dispensation of 4 years for Cllr Lockyer regarding flooding issues at Polmassick.
- 17/17 Minutes & governance
- a) The clerk's email address has changed to: **clerk@st-ewe-parish.co.uk**
  - b) To review and report on previous actions
  - c) To approve and sign the minutes of the Meeting held on 9 January 2017 and on 13 March 2017.
  - d) To renew the annual membership of the Cornwall Assoc. of Local Councils (CALC).
  - e) Code of Conduct training in St Austell, 11 September, 2-4 pm, two places available. Our ordinary meeting is at 7pm that day.
  - f) Planning Training. To consider attendance of councilors on Tuesday 6 June 2017 5.00pm-7.30pm, **Camborne**, or Wednesday 14 June 2017 5.30pm-8.00pm, **Bodmin**.
  - g) To consider approval of the clerk's attendance at a full-day Data Protection course, to be shared with Luxulyan PC and CAHSC Learning Partnership. After Luxulyan changed its contribution from 3/8 to 1/4. St Ewe's contribution would be 1/4, £48.97 incl. mileage.
- 17/18 Grant Applications
- a) St Ewe Parochial Church Council for churchyard maintenance
  - b) St Ewe Village Hall for maintenance of the VH
  - c) St Peter's Parochial Church Council for production costs of *Tower & Spire* magazine
- 17/19 Finance
- a) Report on receipts.
  - b) Insurance. To review and approve the insurance for 2017-18.

- c) To review the bank mandate and decide on bank signatories.
  - d) To review the clerk's 2016/2017 Year End figures including Budget Comparison and Cash Flow and the submissions to the External Auditor regarding the Annual Accounting Statements and explanations of variances
  - e) To consider the report of the internal auditor
  - f) To review the internal controls of the parish council with regard to its governance and risk management
  - g) To consider and answer the Annual Governance Statements within the Annual Return
  - h) To approve the parish accounting statements for the Annual Return including the Bank Reconciliation.
  - i) To agree the period for the exercise of public rights (in accordance with Local Audit and Accountability Act 2014, Sec 26-27) from 3 July to 11 August 2017.
  - j) To authorise payments (detailed in *Clerk's Notes*)
- 17/20 To consider acceptance of the Local Maintenance Partnership Agreement for parish Footpaths and Bridleways of £321.60 on the understanding that this will be amended to include a second cut of Bridleways 13 & 16.
- 17/21 To consider acceptance of the Agency Agreement for cutting the grass verges.
- 17/22 Planning. See also *Clerk's Notes* or the webpage *Planning St Ewe Parish*.
- a) Of note
  - b) Planning correspondence
  - c) Applications for Consultee Comments
    - i) **PA17/01409** | Use of land for retention of five touring caravans for holiday letting accommodation | Pleasant Streams Barn Lower Sticker St Austell Cornwall PL26 7JL  
Case Officer: Paul Webber  
Standard Consultation Expiry Date: Wed 19 Apr 2017  
Determination Deadline: Fri 19 May 2017
    - ii) **PA17/03409** | Alterations to existing extension to improve access on to a classified road. | The Stables St Ewe St Austell Cornwall PL26 6EY  
Case Officer Myra Trust  
Standard Consultation Expiry Date: Tue 16 May 2017  
Determination Deadline Sun 04 Jun 2017
    - iii) Any applications submitted after the posting of this Agenda
- 17/23 Highways. To compile a report to be sent to Cormac of works requiring attention
- a) Update on fingerposts.
- 17/24 Assets
- a) Footpaths and Grass Verges
  - b) Telephone Kiosks
  - c) Website
- 17/25 Parish Matters
- a) CLT
  - b) Flooding

c) Village Hall

17/26 Correspondence and Invitations (A complete list in *Clerk's Notes*)

17/27 Business for the next meeting. To receive requests for agenda items.

17/28 Date of the next meetings. To confirm the date of the next ordinary meeting on Monday, 24th July 2017, starting at 7.00 pm, St Ewe Village Hall. If required, an interim meeting to discuss planning may be called by the Chairman. Please note that the date of the July meeting has been changed from the usual 2nd Monday in order to accommodate the Clerk's annual leave.



*Christine Wilson*  
*Clerk to St Ewe Parish*  
*10th May 2017*

NB: *Clerk's Notes* are available on the website under Parish Council/Meetings, Agendas & Minutes.  
**[www.st-ewe-parish.co.uk](http://www.st-ewe-parish.co.uk)**