

# ST EWE PARISH COUNCIL

Chair of the Parish Council  
Councillor Will Richards  
Trudgian Farm  
St Ewe  
St Austell  
PL26 6EU  
01726 843 397

clerk@st-ewe-parish.co.uk  
WEBSITE  
www.st-ewe-parish.co.uk

Clerk to the Parish Council  
Mrs Christine Wilson  
Lower Burlorne Tregoose  
Washaway  
Bodmin  
PL30 3AJ  
01208 831283

## DRAFT MINUTES

Parish Council Ordinary Meeting  
St Ewe Village Hall, 7.00 PM  
Monday 12 March 2018

### PRESENT:

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Michelle Floyd, Trevor Harman, Trevor Johns, Janet Lockyer

### ALSO PRESENT:

Mrs Christine Wilson, Clerk to the Parish. No members of the public

### ABSENT:

Councillors: Allan Brooks, Diane Clemes, Lesley Storr and Philip Vellenoweth

### Abbreviations:

Councillors' names – abbreviated with their initials. CALC – Cornwall Association of Local Councils. CC – Cornwall Council. CLT – Community Land Trust. LCF – Low Carbon Fund. LMP – Local Maintenance Partnership. PC – Parish Council. SEAHL – St Ewe Affordable Housing Limited. VH – Village Hall. \*\*\* indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

### Note on numbering:

The prefix will follow the Municipal Year which begins in May. January and March will carry the 17/ prefix. At the May 2018 meeting the first item on the Agenda will be 18/01.

*The meeting began at 7:05 pm and the Chairman welcomed all.*

### 17/106 Apologies

Apologies were received from AB, LS, DC, and PV. The Ward Member sent apologies and a report. See Item 17/111.

### 17/107 Councillors' interests

There were no declarations of interest or requests for dispensation.

### 17/108 Public Session

There were no members of the public present.

### 17/109 Meetings and governance

A) Previous Actions for report. The clerk advised that all action points from the previous meeting on 19 February were completed.

B) The council **RESOLVED** that the minutes of the extraordinary meeting held on Mon, 19 February 2018 were a true and correct record (proposed TH, 2nd JL) and they were duly signed.

## 17/110 Finance

- A) Clerk's reports on Budget Comparison, Bank Reconciliation and Cash Flow were **NOTED**. No questions were raised.
- B) It was **RESOLVED** to send the clerk to the SLCC Regional Conference, 21 March, in Falmouth, which will include training for GDPR (General Data Processing Regulations) coming into effect in May at a cost of £18.75 (25% of the cost; the other 75% being paid by Luxulyan Parish Council). All parish councils will have to deal with GDPR and it was agreed that this would be very helpful to the clerk.
- C) Payments totalling £ 1,329.66 were **AUTHORISED** (proposed: WR; 2<sup>nd</sup> JL). The final column is recoverable VAT.

Mrs C Wilson	12 Mar 18	Clerk salary & expenses	609	£	517.42		
Mrs C Wilson	12 Mar 18	Expenses - software for new laptop	610	£	119.99		20.00
P Roberts, Locum Clerk	12 Mar 18	Mileage for Locum Clerk in Sept 2017	611	£	18.00		
		*** VOID ***	612				
Mr J Davies	12 Mar 18	Footpath cuts 2017 + extra cuts	613	£	467.50		
Luxulyan Parish Council	12 Mar 18	25% share, mileage, training, office supplies (12 mo.)	614	£	134.77		
Joanne Brown, Lime Cloud	12 Mar 18	Web hosting & domain registration, annual charge	615	£	71.98		

## 17/111 Ward Member Cherilyn Williams' report

1. Planning application PA18/00499. I have emailed Paul Webber, the planning officer on two occasions to let him know I would like this called into committee, should he be minded to approve it. I am yet to hear back from him. Given this type of project, would you like me to re-visit what is required to introduce a local neighbourhood plan?
2. I have contacted Biffa to let them know about the mess left behind on recycling day – as was raised by residents of Kestle.
3. Thanks to the Emergency Planning committee for inviting me along to the initial meeting. It will be an interesting process, which will hopefully save lives and prevent the Parish from being cut off in the event of a disaster.
4. Post 16 Transport – Cllr Mustoe and I met with the Portfolio Holder, Sally Hawkin. It is looking promising that this is likely to be reinstated, but as yet this has not been confirmed. If it is re-instated, students from St Ewe will need to catch the bus from the Beacon. I will hopefully have an update at the next meeting – fingers crossed!
5. Community Chest has closed for 2017/18. I am pleased to confirm the following to the Parish;
  - a. £250 St Ewe Church renovation fund
  - b. £250 St Ewe Fete
  - c. £350 St Ewe Parish to help pay for the repair of the finger posts.
6. Please can you let me know of any Highways (non-maintenance) improvement schemes that are required in the Parish? Projects such as, yellow lines, signage, junction changes etc. The Community Network will have to decide the most important projects for the whole of St Austell & Mevagissey. Each Parish and Town Council will get one vote and each Cornwall Councillor will get one vote. The process will take place over the next few months. Helen Nicholson (Community Network Officer) would like to know if you would be prepared to call an extra ordinary meeting in April in order for her to address the Council regarding this? There are other items concerning the strengthening of Community Networks. They need to have spoken to everyone before the beginning of May.

At Ward Member Williams' first item, the council agreed to find out more about Neighbourhood Plans and put it on the agenda for the next ordinary meeting. JD thought a good starting point would be to look at other parishes similar to St Ewe that have already made Neighbourhood Plans.

Regarding the sixth item, the council asked the clerk to contact Helen Nicholson to understand whether she would be bringing a preliminary list of projects to the meeting, which could be quite constructive. The chairman could decide whether an extraordinary meeting should be called.

**ACTION: Clerk**

#### 17/112 Quotes for Verges and Footpaths

A) Verges. GET Landscaped quoted again for the contract to cut the verges and tidy the notice boards; £447.20 for the verges, an increase of £17.20; and £26.00 for the notice boards, an increase of £1.00. The council **RESOLVED** to accept the quotes (proposed JD, 2<sup>nd</sup> JL).

B) A quote for the footpaths has been received from GET Landscaped and the clerk will attempt to get other quotes. Contact details of another contractor will be sent to the clerk and other contractors for footpaths are welcome to request details from the clerk.

**ACTION: Clerk**

#### 17/113 Local Maintenance Partnership

The council **RESOLVED** to accept the proposal from Cornwall Council for the 2018 Local Maintenance Partnership for the cutting of the footpaths (proposed WR, 2<sup>nd</sup> JD).

#### 17/114 Planning. Decisions are listed on the website under Planning St Ewe Parish and in Clerk's Notes. Enforcements can be found in Clerk's Notes.

A) Planning correspondence.

- i. PA18/00663/PREAPP | Preapplication advice to remove and build interior walls, install extractor fans. | 13 Heligan House Pentewan St Austell Cornwall PL26 6EN. STATUS: Awaiting Decision. Determination Deadline: Fri 20 Apr 2018  
This application was **NOTED** by the council.

B) There were no applications for consultee comments.

#### 17/115 Highways. The following items were reported and the clerk will fill in the online form.

A) SW993471 (SW 99383 47103). Road northwest of Heligan. There is flooding from either side despite a drain with a pipe installed. There is also a pothole, on the left coming from Heligan, invisible to cars because it is usually filled with water.

B) SW991472 (SW 99140 47208). Road northwest of Heligan. The council was wondering why this small triangle at the junction has been tarmacked.

C) SW992471 (SW 99282 47150) Road northwest of Heligan. The council is puzzled by the amount of tarmac that is being placed in gateways instead of potholes.

D) SW970488 (SW 97050 48824). On road south of Grigg Country Store. A drain is blocked and causing flooding.

**ACTION: Clerk for items A-D.**

#### 17/116 Assets

There were no items for report.

## 17/117 Parish Matters

There were no items for report.

## 17/118 Correspondence and Invitations. (A complete list in Clerk's Notes)

There were no items of correspondence for consideration.

## 17/119 Business for the next meeting.

Neighbourhood Plan.

## 17/120 Date of the next meetings.

A) Annual Parish Meeting on Monday, 14 May 2018, starting at 7.00 pm, St Ewe Village Hall.  
THIS IS A MEETING OF THE ELECTORS OF THE PARISH.

B) Annual Meeting of the Parish Council follows the Annual Parish Meeting, 14 May 2018.

C) Ordinary Meeting of the Parish Council follows next on 14 May 2018.

D) An extra-ordinary meeting may be called by the Chairman, if required.

*The meeting closed at 8:07 pm and the Chairman thanked everyone for attending.*

Mrs C Wilson ~ Parish Clerk ~ 13 March 2018