

STEWEPARISHCOUNCIL

Chair of the Parish Council
Councillor Will Richards
 Trudgian Farm
 St Ewe
 St Austell
 PL26 6EU
 01726 843 397

clerk@st-ewe-parish.co.uk
 WEBSITE
www.st-ewe-parish.co.uk

Clerk to the Parish Council
Mrs Christine Wilson
 Lower Burlorne Tregoose
 Washaway
 Bodmin
 PL30 3AJ
 01208 831283

DRAFT MINUTES

Parish Council EXTRAORDINARY Meeting
St Ewe Village Hall, 7.00 PM
Monday 23 APRIL 2018

PRESENT:

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Trevor Harman, Janet Lockyer, Lesley Storr and Philip Vellenoweth

ALSO PRESENT:

Mrs Christine Wilson, Clerk to the Parish. Ward Member Cllr Cherilyn Williams, no members of the public, and Helen Nicholson, Community Link Officer for the St Austell and Mevagissey Community Network Panel (CNP).

ABSENT:

Councillors: Allan Brooks, Diane Clemes, Michelle Floyd, and Trevor Johns.

Abbreviations:

Councillors' names – abbreviated with their initials. CALC – Cornwall Association of Local Councils. CC – Cornwall Council. CLT – Community Land Trust. LCF – Low Carbon Fund. LMP – Local Maintenance Partnership. PC – Parish Council. SE AHL – St Ewe Affordable Housing Limited. VH – Village Hall. *** indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

Note on numbering:

The prefix will follow the Municipal Year which begins in May. January - April will carry the 17/ prefix. At the May 2018 meeting the first item on the Agenda will be 18/01.

The meeting began at 7.02 pm and the Chairman welcomed all.

17/121 Apologies

Apologies were received from AB, TJ, DC and MF.

17/122 Councillors' interests

A) Declarations of interest. None

B) Request for dispensation. There were no requests.

17/123 Public Session

Helen Nicholson, Community Link Officer for the St Austell and Mevagissey Community Network Panel (CNP) spoke about the Community Network Panel (CNP) Highway Scheme and its procedures. For a total of four years, the Scheme has a budget of £50K per year per Community Network for highway improvement schemes (traffic calming, pavements, etc) not for highway maintenance.

Helen requested a list of Highways issues from the Parish Council before the middle of May. At the CNP's next meeting the issues will be discussed, prioritised and voted on. Issues, not solutions, are requested because highways experts will look at the best way to solve the issues.

St Ewe is a member of the St Austell & Mevagissey CNP, which includes:

- 8 parish councils including St Austell Town Council: Mevagissey, St Ewe, St Goran, St Mewan, Pentewan Valley St Austell TC, Carlyon, and St Austell Bay
- There are 7 Cornwall Councillors representing the area covered by the CNP.
- Each parish has a vote and each Cornwall Councillor has a vote, totalling 15 votes.

Helen also advised, that St Ewe and the other parishes in the Community Network will have to coordinate their efforts in order to use the relatively small budget well over the 4-year period. If the scheme is a success, it will be repeated. If CNPs cannot come to equitable decisions, the Scheme might not be repeated.

17/124 Meetings and governance

A) Previous Actions for report. All actions are complete except a second quote for footpath maintenance.

B) The council **RESOLVED** that the minutes of the meeting held on 12 March 2018 were a true and correct record (proposed TH, 2nd JD) and they were duly signed.

C) The clerk gave a brief report on the General Data Protection Regulations coming into effect from 25 May. Most importantly, the ICO has explained that it is an ongoing process which must have begun by that date, though it won't be completed on that date.

17/125 Finance

A) The council reviewed the end of year figures and earmarked funds (reserves) in the Budget Comparison, Cash Flow, Bank Reconciliation and the Year-end Financial Briefing Note. It was **RESOLVED** to accept these as a true and correct record of the 2017-18 financial year and to approve the placement of the Year-end Financial Briefing Note on the website with the other accounting documents, which are there in compliance with the Transparency Code (proposed WR, 2nd JD).

B) The clerk reported on a rise in the hourly rate for NJC spinal column points from April 2018, to which her salary is fixed.

C) It was **RESOLVED** (proposed JD, 2nd WR) to continue membership in the Cornwall Association of Local Councils (CALC). Payment will be made at the next ordinary meeting in May.

17/126 Considerations

A) Possible **Neighbourhood Development Plan (NDP)**. The council discussed at some length the pros and cons (for example: the pros are that there would be more control over development in the parish and a difficulty would be the time, effort and dedication required to put a NDP together. Helen Nicholson and Cherilyn Williams had very helpful information as both have worked on Neighbourhood Plans for their areas. For example, currently in planning law there are no settlement boundaries, but an NDP for St Ewe could set up settlement boundaries. Helen did explain that the Parish Council may not start the process without evidence from the community that St Ewe wants an NDP. Helen offered to ask planning colleagues to outline what planning policies in the Cornwall Council's Local Plan are relevant for St Ewe parish. She also offered to come to a future meeting to give a presentation on Neighbourhood Plans. The skill mix within the NDP steering group is important too. It would be most helpful to recruit someone who has the skills to be a project leader, someone who can set up presentations with photos and maps. Skills like these would help the project progress in good time with good community engagement.

H Nicholson left the meeting.

- B) Footpath maintenance. It was **RESOLVED** (proposed WR, 2nd JL) to accept the quote from GET Landscaped and the council will also get contact details of other contractors in the area to get more than one quote for next year's maintenance.

17/127 Planning.

- A) It was **NOTED** that the application, PA18/00499, for outline planning permission on glebe land next to the Village Hall was WITHDRAWN for further consultation with the parish.

- B) Correspondence. A letter from Dominic Raab MP regarding a consultation on unauthorised developments and encampments was **NOTED**.

- C) Applications for Consultee Comments.

- i. **PA18/01675** | Conversion and extension of storage building into holiday let accommodation | The Old Roost Luney Barton Lower Sticker St Austell PL26 7JH
After consideration the council **RESOLVED** the following consultee comment (proposed JD, 2nd WR):
*** St Ewe Parish Council has NO OBJECTION to this development. The parish council is confident that the case officer will ensure that the storage building is suitable for conversion before a decision is made.

17/128 Highways

JD read a statement of the highways issues in the parish which should be sent to Helen Nicholson as St Ewe's contribution to the CNP Highway Scheme this year. It highlights two main issues which need thorough investigation: drainage issues and warning signage so that large vehicles don't use the narrow lanes. It was **RESOLVED** to accept this account and the clerk will send it on to Helen.

ACTION: Clerk

The drain at Tregain Cottage is completely blocked by mud and can not be cleared by hand. The clerk will report to CC. My highway ref: flooding near Tregain Cottage, Point E, SW 97830 47226.

ACTION: Clerk

17/129 Assets

- A) Footpaths and verges. Nothing to report.

- B) Telephone Kiosks. Nothing to report.

- C) Website. Nothing to report.

17/130 Parish Matters

- A) SE AHL. The parish questionnaire about affordable housing will be discussed at the Annual Parish Meeting on 14 May.

- B) Emergency Plan. The previous meeting went very well. St Ewe Parish Council can now apply for the grants available at the two stages of the Plan's completion.

- C) Village Hall. Nothing to report.

- D) It was reported that the wooden signpost to Polmassick has broken and only says 'ssick'.

17/131 Correspondence and Invitations. (A complete list in Clerk's Notes)

A) A letter was received from the PCC to gauge its support for a disabled toilet in the sexton's shed. It was **AGREED** that the clerk should respond that the council is, in principle, unanimously in favour of a disabled loo in the shed of the churchyard. The council asks that the PCC consider making it more widely available for community events.

17/132 Business for the next meeting.

Speaker from Cornwall Council regarding affordable housing survey.
Discussion of Neighbourhood Plan.
Annual Return.

17/133 Date of the next meetings.

The next meetings are on Monday, 14 May 2018, starting at 7.00 pm, St Ewe Village Hall. An extraordinary meeting to discuss planning may be arranged, if required.

- a) Annual Parish Meeting (meeting of the electors).
- b) Annual Meeting of the Parish Council — follows immediately.
- c) Ordinary Meeting of the Parish Council — follows immediately.

The meeting closed at 9.55 pm and the Chairman thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 11 May 2018