

STEWEPARISHCOUNCIL

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DRAFT MINUTES

Parish Council Extra-ordinary Meeting
St Ewe Village Hall, 7.00 PM
Tuesday 28 May 2019

PRESENT:

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Allan Brooks, Diane Clemes, Adam Getliff, Tracey Jenkin, Trevor Johns and Philip Vellenoweth

ALSO PRESENT:

Mrs Christine Wilson, Clerk to the Council. Ward Member Cllr Cherilyn Mackrory. 13 members of the public: 4 from St Mewan Parish Council, 3 from Grampound with Creed Parish Council, 4 residents from Hewas Water in St Ewe Parish and 2 people to discuss the planning application.

ABSENT:

Councillor: Janet Lockyer

Abbreviations:

Councillors' names – abbreviated with their initials. CALC – Cornwall Association of Local Councils. CC – Cornwall Council. CGR – Community Governance Review. LCF – Low Carbon Fund. LMP – Local Maintenance Partnership. PC – Parish Council. SEAHL – St Ewe Affordable Housing Limited. VH – Village Hall. *** indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

The meeting began at 7.00 pm and the Chairman welcomed all.

19/29 Apologies

Apologies were received from JL.

19/30 Councillors' interests

There were no declarations of interest, or requests for dispensation.

19/31 Public Session

A Planning application PA19/01635 was introduced by the owner, who explained that Cornwall Council had requested a report on transport, and the applicant's architect was complying with the request, though the report was not yet ready. The applicant was also able to answer councillors' questions.

*The planning application at Item 19/35 was brought forward. (See the decision at that item.)
2 members of the public left the meeting after the decision.*

B St Mewan Parish Council has proposed annexation of parts of St Ewe and Grampound with Creed parishes at Hewas Water and Lower Sticker as part of the Community Governance Review currently being undertaken by Cornwall Council.

- A representative from St Mewan Parish Council briefly explained St Mewan's proposal.

Cllr Cherilyn Mackrory explained that she is ward member for St Mewan and St Ewe Parishes, and also

a member of the Community Governance Review Panel of Cornwall Council. As she did not want to compromise her impartiality on the CGR Panel, she left the meeting at this point before any discussion got underway.

B In continuation, in general:

- approximately 19 dwellings and 3 businesses would be affected. [The figure mentioned of 13-14 dwellings has subsequently been modified by St Ewe's investigation.]
- It was **NOTED** that the precept (parish council tax) in St Mewan parish is twice that of the precept in St Ewe.

A map of the St Mewan proposal to annex areas in Hewas Water and Lower Sticker was projected. Representatives from St Mewan Parish Council explained the following about their proposal:

- St Mewan's reasons were 1) a rounding-off exercise to encompass whole communities 2) the communities identified with St Mewan 3) clarity for planning.
- St Ewe pointed out that there is only anecdotal evidence that St Ewe parishioners identify more with St Mewan.
- The Hewas Water Action Group said that there is also precedent that St Ewe PC does support its parishioners regarding planning across the parish border.
- St Mewan PC will inform the affected area by letter drop that they will hold a drop-in consultation with the residents of the areas affected by the possible boundary change at Sticker Football Club on **10th June, between 4-7pm**. (This consultation will be confirmed at an extraordinary meeting of St Mewan PC on Friday, 31st May.)
- St Ewe thought that the time frame was quite short and requested that the information about the consultation be sent to the parish council so that they could use the St Ewe website and email to publicise the consultation.
- It was requested that St Mewan explain at the consultation that St Ewe Parish Council has not heard of any need for change from its parishioners and therefore has not requested this boundary change. St Mewan thought that it should not speak on St Ewe's behalf.

Residents from Hewas Water explained:

- The Hewas Water Action Group, which is concerned with unwanted planning in Hewas Water, has been very happy with the reception at St Ewe PC meetings and are happy to know that St Ewe Parish Council will speak for the residents of St Ewe who are affected by development in Hewas Water. They believe that having two parish councils' voices in planning could be an advantage.
- They think there are 6 properties in Hewas Water affected by the proposal.
- Another resident said that quite a few residents wanted to know 1) whether there were advantages to the change, and 2) whether there was a cost involved.

Representatives from Grampond with Creed Parish Council explained:

- As they understand it, the residents of their parish don't know about the boundary change proposal.
- At their May meeting they resolved to neither support nor oppose the proposal.
- They will take information from this meeting back to their council and community.

The Chairman thanked all for attending and contributing. All members of the public left the meeting.

19/32 Parish Boundary

After consideration of all that had been reported and explained during the public session, the council was determined to do its utmost to hear from all the residents affected by the boundary change proposal, because it did not feel it could reply to St Mewan's proposal without direct consultation. The council **RESOLVED** (proposed WR, 2nd JD) to send a letter (by letter drop to all St Ewe residents affected by the St Mewan boundary change proposal) explaining the situation and requesting that they contact St Ewe Parish Council. They should contact the council, particularly if they support the change to St

Mewan Parish. The letter will explain that, if St Ewe Parish Council does not receive a reply from a resident, the council will assume that the resident is happy to remain in St Ewe Parish. They may also speak during the public session at the next Parish Council meeting on 8th July.

It was further **RESOLVED** that Cllr Jenkin will post the letters addressed "To the residents" through the letter boxes. The clerk will draft a letter, send the draft to all councillors with email and await 24 hours for any suggested changes before sending the letter to all councillors to distribute as well as they can.

ACTION: Clerk and Cllr Jenkin

19/33 Meetings and governance

A The draft minutes of the Annual Parish Meeting (Meeting of the Electors) are complete and have been posted on the website. They will not be approved until the next Parish Meeting in May 2020.

B The council **DEFERRED** approval of the minutes of the Annual Parish Council Meeting and the Ordinary Council Meeting of 13 May 2019 to the 8th July meeting, as they were not yet completed.

C It was **RESOLVED** to approve all four policies as drafted and distributed before the meeting (proposed WR, 2nd TJe); that is, 1) Standing Orders; 2) Financial Regulations; 3) Risk Assessment; 4) Grant Awarding Policy. Copies of the policies were signed by the Chairman. Copies of the Standing Orders, Financial Regulations and Grant Awarding Policy will be posted on the council's website.

ACTION: Clerk

19/34 Finance

A Internal Audit. The council **RESOLVED** (proposed WR, 2nd DC) to receive and note the Internal Auditor's report for fiscal year 2018-19.

B Review. In accordance with the Accounts and Audit Regulations 2015 the council reviewed its internal controls with regard to its governance and risk management and **RESOLVED** that it found them to be adequate and effective (proposed WR, 2nd JD).

C Governance. The clerk read each of the Annual Governance Statements, Section 1 of the Annual Governance and Accountability Return 2018/19 and the council **RESOLVED** to answer each of the statements in the affirmative and **AUTHORISED** this to be signed by the Chairman and Clerk (proposed AB, 2nd DC).

D Accounts. Section 2 Accounting Statements 2018/19 of the Annual Governance and Accountability Return were prepared by the clerk as Responsible Financial Officer and were reviewed at the 13 May meeting (Minute 19/20.D). The clerk explained the variances and there were no queries. The accounting statements, Sec 2, were **APPROVED** (proposed WR, 2nd AG) and signed by the Chairman.

E It was confirmed by the clerk that she would be available on the following dates, and it was **RESOLVED** (proposed WR, 2nd JD) that the period for the exercise of public rights (Local Audit and Accountability Act 2014, Sec 26-27) will be from 17 June to 26 July 2018. The notice will be placed on the website and the notice boards.

F Exemption from External Audit. It was **RESOLVED** (proposed WR, 2nd TJe) that in accordance with Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 the council would not be audited externally and that the clerk and chairman should sign the Certificate of Exemption, which will be submitted to the external auditor.

The 2018-19 Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances, the bank reconciliation, and notification of the period for the exercise of public rights, along with a copy of the exemption certificate, and the name and address of the external auditor will be published on the council's website under *Council Accounts* before July.

It was also **NOTED** that the council complies with The Transparency Code for Smaller Councils. Information about the *Code* and more information about the council's accounts can be found on the council's website under *Council Accounts*.

19/35 Planning. Applications for Consultee Comments.

PA19/01635 | Full planning for 60 hard standing pitches with electrical hook-ups, two amenity blocks and a reception/office building. Plus infrastructure of an on-site road system. | Vose Farm Holiday Cottages Access To Vose Farm Tregony Truro TR2 5SH.

The council listened to the applicant during the public session and councillors were able to ask questions. It was pointed out that the parish council has received continual complaints from parishioners about the traffic in that area of the parish from Polmassick, on the roads south and east from the proposed development. Residents there are attempting to compile evidence of traffic delays and incidents along the narrow lanes, caused by holiday traffic and large lorries, so that Highways can do something to alleviate the problems.

After careful consideration of the implications of the increased caravan and motor home traffic, the council **RESOLVED** (proposed DC, 2nd PV) to submit the following consultee comments:

*** St Ewe Parish Council **OBJECTS** to this development on the grounds that the sizeable increase to 60 caravans and motor homes will cause unacceptable congestion, impasses and prolonged delays along the narrow lanes around Vose Farm, particularly to the south and east, between Vose Farm, Polmassick, St Ewe village and Heligan Gardens, a popular holiday destination. The parish council receives continuous complaints from residents in these areas about lorries, caravans and tour buses that get stuck, causing prolonged delays at great inconvenience to residents, farmers and other businesses in the area. The parish council understands that the applicant is tasked to submit a transport report, but it is not yet available. The parish council thinks that a pragmatic traffic management plan must be implemented to mitigate the traffic problems in this area related to this application.

19/36 Correspondence

A St Ewe PC received a request from St Austell Town Council that the mayor be allowed to wear his mayoral chains in the parish at a speaking engagement at Heligan Gardens. The organisers had requested the mayor's regalia. After consultation with the Chairman, the clerk replied giving St Austell's mayor permission to wear his mayoral chains in the parish on this occasion.

B AG reported that the British Heart Foundation has approved a partial grant to St Ewe Parish Council for a DEFIBRILLATOR in the red telephone box in St Ewe village. There is a cost of £600 to the BHF, plus purchase of a cabinet (about £150) and installation (about £200). There are also maintenance costs and replacement of consumables.

C The St Ewe Crown Inn quiz teams have pledged £500 towards the St Ewe defibrillator. Thank you!

19/37 Business for the next meeting.

Funding for the defibrillator, initial and ongoing.

19/38 Date of the next meetings.

The next ordinary meeting is Monday, 8 July 2019, starting at 7.00 pm, St Ewe Village Hall. An extra-ordinary meeting to discuss planning may be arranged, if required.

The meeting closed at 9.15 pm and the Chairman thanked everyone for attending. The Chairman then reported that after the meeting's close he received a letter of resignation from Cllr Allan Brooks and he thanked Allan for all his hard work in service to the parish. ~ ~ Mrs C Wilson, Parish Clerk, 30/5/19