

ST EWE PARISH COUNCIL

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DRAFT MINUTES

Parish Council Ordinary Meeting
St Ewe Village Hall, 7.00 PM
Monday 11 March 2019

PRESENT:

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Allan Brooks, Diane Clemes, Janet Lockyer and Philip Vellenoweth. Tracy Jenkin was co-opted after 18/87.

ALSO PRESENT:

Mrs Christine Wilson, Clerk to the Council. Ward Member Cllr Cherilyn Mackrory. 4 members of the public

ABSENT:

Councillors: Trevor Johns

Abbreviations:

Councillors' names – abbreviated with their initials. CALC – Cornwall Association of Local Councils. CC – Cornwall Council. CLT – Community Land Trust. LCF – Low Carbon Fund. LMP – Local Maintenance Partnership. PC – Parish Council. SEAH – St Ewe Affordable Housing Limited. VH – Village Hall. *** indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

Note on numbering:

The prefix will follow the Municipal Year which begins in May. January and March will carry the 18/ prefix. At the May 2019 meeting the first item on the Agenda will be 19/01.

The meeting began at 7.00 pm and the Chairman welcomed all.

18/86 Apologies

A No apologies were received.

B The Chairman reported that Cllr Trevor Harman has resigned because he has moved from the parish. The clerk will advise Cornwall Council.
ACTION: Clerk

18/87 Councillors' interests

A Declarations of interest. None.

B Request for dispensation. There were no requests.

*The co-option of Tracey Jenkin (Item 18/98) was moved forward to this point and she joined the table.
See the minute at that Item.*

18/88 Public Session

A member of the public questioned why details of the discussion at the January meeting about possible affordable housing sites were not minuted under Item 18/77.A. The councillors and clerk explained that the discussion referred to in the minutes was of a general and speculative nature. The councillors

and clerk also explained that a discussion that does not result in a decision/resolution need not be minuted. In fact, an informal discussion, particularly one of a speculative nature, should perhaps not be mentioned in the minutes. Generally, details of an ongoing business proposition are not minuted until a final decision is made. The council felt that all items of importance, decisions and actions, had been properly minuted and were a good record of the proceedings of the parish council.

The parish council has delegated the affordable housing project to SEAHL and SEAHL will report from time to time to the parish council. If any parishioner has a question concerning the project, they should contact SEAHL in the first instance.

The member of the public thanked the parish council for allowing the time to explore this subject.

18/89 Meetings and governance

A Previous Actions for report. The clerk reported no uncompleted actions.

B After a close look at minute 18/77.A, the council **RESOLVED** that the minutes of the meeting held on 14 January 2019 were a true and correct record (proposed JL, 2nd JD) and they were duly signed.

Two members of the public left the meeting.

C Community Governance Review. The clerk reported briefly as she had attended the CALC conference on the subject in February. This review has the power to change parish boundaries. In some cases, smaller rural parish boundaries are under pressure from adjoining towns that would like to increase their area. It does not appear that St Ewe is under such pressure, but the ward member thought all parishes should remain vigilant.

D Polling District & Polling Places Review. This review is concerned with the convenient placement of polling booths within each parish and polling district boundaries. St Ewe Parish Council has had no complaints about the polling procedures, so it has no comment to make. If any parishioner would like to comment of the polling districts or polling places, please write to/email the clerk.

18/90 Finance

A Clerk's reports: Bank Reconciliation, Budget Comparison and Cash Flow were **NOTED** and there were no questions.

B It was **RESOLVED** to authorise payments totalling £1,652.23 (proposed JL; 2nd WR). The final column is recoverable VAT.

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|-----------|---|-----|---|--------|--|--------|
| 11 Mar 19 | Clerk salary & expenses | 631 | £ | 515.08 | | |
| 11 Mar 19 | Website annual hosting and domain renewal | 632 | £ | 91.16 | | |
| 11 Mar 19 | St Ewe's 25% share: training, mileage, supplies | 633 | £ | 192.99 | | |
| 11 Mar 19 | HMRC (* should subtract from next salary) | 634 | £ | 13.00 | | |
| 11 Mar 19 | Repair of fingerpost Grampound / Caerhays | 635 | £ | 840.00 | | 140.00 |

It was noted with thanks that 50% of the repair of the fingerpost has been paid for with a grant from the Community Chest of the ward member.

C The parish council considered three quotes from internal auditors and **RESOLVED** (proposed JD, 2nd AB) to appoint Rob Larter as internal auditor at £100 + VAT.

18/91 Ward Member Cherilyn Mackrory's report

- Cherilyn was pleased to report that within Cornwall Council's new budget is provision for children's mental health.
- Pengrugla traffic. Good News: Heligan will tell all coaches to go to Heligan via St Austell to avoid narrow lanes. Bad News: residents will still have to collect evidence about lorries that are too big for

the lanes – about where they come from and where they are heading.

- JD thanked Cherilyn (in his capacity as member of the Country Fair committee) for the Community Chest donation for a new marquee for the Fair.
- Cherilyn has an ongoing conversation with Highways about a number of problematic areas in the parish including about potholes. Some have been filled, others are on the work schedule, and she took away details of others!

18/92 Considerations

- A The acceptance of the DRAFT Grant Awarding Policy with accompanying Application Form was **DEFERRED** so that all councillors can take more time to consider it.

18/93 Planning. Decisions are listed on the website under Planning St Ewe Parish and in *Clerk's Notes*.

- A 21 March, *Meet the Planners*, St Austell Council Chamber, 5.00 – 6.30 pm. The clerk will attend.
- B Planning correspondence. The following pre-application was **NOTED**. **PA19/00013/PREAPP** | Pre application advice for works to a listed building | Gear Hooper Tregear Hill St Ewe St Austell Cornwall PL26 6EZ.
- C Applications for Consultee Comments.
- i. **PA19/01421** | Listed Building Consent for re-roofing of the building. Change main roof covering from wet laid natural slate roof to a dry laid slate roof | Trevithick Barton Tregony Truro Cornwall TR2 5SL
The council looked at the plans, discussed the application briefly and **RESOLVED** (proposed JL, 2nd PV) to submit the following consultee comments:
*** St Ewe Parish Council has NO OBJECTION to this application.

18/94 Highways

- A The dangers of the continuous flooding at Pengrugla on the blind corner were discussed again. Water covers the whole road fairly quickly when it rains hard. Drainage there is a big problem. A recent minor accident and a number of recent near-accidents were reported to the council. JL explained that the **REPORT IT** facility on Cornwall Council's website is very good. There are a number of links from St Ewe's website to it. However, JD has reported the Pengrugla flooding multiple times and he encouraged others to report it, and also report any accidents that have occurred there because of the deep water across the road. The ward member will also look into it along with a number of other highways maintenance problems brought to her attention by members of the public.
ACTION: Ward member

18/95 Assets

- A Footpaths and verges.
- i. It was **RESOLVED** (proposed JD, 2nd DC) to accept the Local Maintenance Partnership (LMP) 2019-20 for maintenance of the footpaths.
ACTION: Clerk
- ii. Cllr T Jenkin (abbreviated TJ) reported that she had recently walked the parish footpaths and found that many were not properly signed, and some were impassable. The clerk will contact Cormac to see who is responsible for maintenance of the signage.
ACTION: Clerk

- iii. Cormac reported that it is expected that there will be funding this year to renew and repair the boardwalk through the churchyard, which is Gold Footpath 418/4.
- iv. A church warden wrote to the parish council requesting support for the restoration of the spring/well/pump next to the boardwalk in order to make it a village feature. The council is interested in this project but would need more information. The council could then possibly help acquire funding.
It may be that this spring once flowed to the trough in the car park near the St Ewe notice board. The parish council is seeking information about the history of this spring and water system. If anyone has information or photos, please contact a councillor or the clerk.
- v. The Agency Agreement for cutting the verges has not arrived yet from Cornwall Council. It is often late.

B Telephone Kiosks.

- i. It was **NOTED** that the request for a defibrillator and the suggestion of a library or book swap in the telephone kiosk are not incompatible. The parish council is now looking for a volunteer to coordinate the library/book swap project.
- ii. In response to feedback from the parish survey, the parish council has appointed Adam Getliff to investigate the best way to obtain, install and maintain a defibrillator in the St Ewe red telephone kiosk. AB gave Adam details of a few companies that can provide defibrillators. Adam will liaise with AB and report back to the May meeting.
ACTION: AB and A Getliff

- C Website. The clerk reported that the parish council will need to budget next year for a review of the website's accessibility to ensure that it complies with the new legislation regarding digital accessibility. The deadline for this work is September 2020.

18/96 Parish Matters

- A Weed spraying. Weed spraying for pavements in and around St Ewe village is not necessary as there are no pavements!
- B SE AHL. The 'Call for Land' as was advertised on the parish notice boards is over. SE AHL will be meeting soon to discuss the next step.
- C Emergency Plan. The plan is complete and has been accepted.
- D Village Hall. Nothing to report.
- E Other matters. JD mentioned that the wooden fingerpost that needs replacement. Councillors will get quotes for wooden and metal replacements and funding will need to be considered as well.
ACTION: WR, PV

18/97 Correspondence and Invitations. (A complete list in *Clerk's Notes*)

- A Correspondence from a member of the public was discussed during the public session. See Item 18/88.

18/98 Co-option

Two members of the public were interested in co-option onto the parish council. One person had not been resident in the parish for quite 12 months but will be eligible at the next meeting. The parish

council **RESOLVED** to co-opt Tracey Jenkin as a member (proposed WR 2nd JL). The council welcomed Tracey and she signed her Declaration of Acceptance of Office in the book and took her place at the table.

18/99 Business for the next meeting.

Replacement of the wooden fingerpost in metal or wood. Grant Awarding Policy and Application Form. Co-option of two councillors.

18/100 Date of the next meetings.

A The Annual Parish Meeting, Monday 13 May 2019, starting at 7.00 pm, St Ewe Village Hall. This is a meeting for all electors and residents in the parish. The annual reports for community organisations, such as the Parish Council will be delivered.

B Following, the Annual Meeting of the Parish Council. An extra-ordinary meeting to discuss planning or the YE accounts may be arranged, if required.

C Immediately following the Annual meetings: the Ordinary Meeting of the Parish Council.

The meeting closed at 9.15 pm and the Chairman thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 15 March 2019