

ST EWE PARISH COUNCIL **DRAFT** MINUTES

Ordinary Meeting, MONDAY 13 July 2020

7.00 pm, ONLINE via Zoom

PRESENT:

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Diane Clemes, Tracey Jenkin, Janet Lockyer, Peter Shannon, Jeremy Upton.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Acting Ward Member Cllr James Mustoe, Helen Nicholson, Community Network Manager and 1 Member of the Public.

ABSENT:

Adam Getliff, Trevor Johns and Philip Vellenoweth.

NOTE ON JOINING ONLINE MEETINGS AS MEMBERS OF THE PUBLIC:

Members of the public request online Meeting details in advance from the Clerk in order to join the meeting online.

ABBREVIATIONS:

Councillors' names – abbreviated with their initials. CC – Cornwall Council. LMP – Local Maintenance Partnership. PC – Parish Council. *** indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 7.05 pm and the Chair welcomed all.

20/14 Apologies

Apologies were received from AG, TJ and PV.

20/15 Declarations of interest or requests for dispensation.

None.

20/16 Public Session

None.

20/17 Meetings and governance

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| A | The council RESOLVED that the minutes, as read, of the ONLINE meeting on 11 May 2020 held via Zoom were a true and correct record (proposed JD, 2nd DC). The Chair's signature will be obtained by post. |
| B | The council REVIEWED the minutes of the Annual Parish Meeting held on 25 th May via Zoom. No changes were requested. The minutes will be approved by the electors at the next Parish Meeting which is scheduled for after the 2021 elections; however, a meeting may be called before then if circumstances require it. |

Cllr Mustoe was called away and had to leave the meeting.

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| C | The council had no response to the consultation on a new Code of Conduct from the Local Government Association. Cornwall benefits from a joint committee of CALC and Cornwall Council which should again draft a Code of Conduct which can be used |
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	throughout the county by the local authority and all local councils. St Ewe awaits this document in due course.
D	It was RESOLVED to form a Risk Assessment Working Party to draft a document for the council's approval and the members will be the Clerk, TJe, AG, and JD. The council thanked JD for the work he has already done.
E	Internal Auditor's Report. The internal auditor's report was RECEIVED . In general the report was good and the auditor said 'Well done.' However, the GDPR requirements are still in progress and it was RESOLVED (proposed WR, 2nd JD) that the Clerk would meet with AG to complete the draft of a Data Asset Register along with a review and update of the Data Retention Policy and present these documents to the council for approval.

20/18 Finance

A	Annual Internal Audit Report. The council RECEIVED this Report for the AGAR (Annual Governance and Accountability Return) completed by the internal auditor in which he agreed that the council had met each of the objectives.		
B	Year-end figures and exemption from external audit. It was NOTED that the Accounting figures were approved at Minute 20/6.G in May. The council has received an email of confirmation that it is exempt from external audit (Minute 20/6.H). In accordance with the Transparency Code, the AGAR and related documents will be posted on the council's website. ACTION: Clerk		
C	AGAR Section 1, Annual Governance Statement. The council reviewed each governance statement and RESOLVED (proposed TJe, 2nd DC) that council would answer 'Yes' to each statement and that the Chairman should sign the document. The clerk signed and the Chairman's signature will be obtained by post.		
D	AGAR Section 2, Accounting Statements. The council RESOLVED (proposed TJe, 2nd DC) that the statements in Section 2 as prepared by the Clerk/Responsible Financial Officer, including full explanations of variances over 15%, were a true and correct record of the accounting year. The clerk signed and the Chairman's signature will be obtained by post.		
E	Public Rights. The council RESOLVED (proposed WR, 2nd TJe) that, in accordance with Local Audit and Accountability Act 2014, Sec 26-27 and The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020, the dates for the exercise of public rights are: 20 July – 28 August 2020. The Notice, the AGAR and other accounting documents will be on the council's website before 20 July. The Notice will also be on the public notice boards. ACTION: Clerk		
F	It was RESOLVED (proposed DC, 2nd JU) to receive the Clerk's reports, <i>Bank Reconciliation, Budget Comparison</i> and <i>Cash Flow</i> for the first quarter to the end of June 2020 as a correct record.		
G	The council AUTHORISED payments for July 2020 totalling £794.85 (proposed WR, 2nd JD).		
	<u>Description</u>	<u>Amount with VAT</u>	<u>VAT</u>
	Clerk's salary and expenses	539.85	0.00
	HMRC payment	95.00	0.00
	Internal Audit	100.00	0.00
	Installation fingerpost Trevithick Hill	60.00	0.00

20/19 Reports

A	Report on Actions. The clerk reported all actions completed.
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Cllr Lockyer arrived at the meeting and apologised for being late.

B	The council RECEIVED Cllr Lockyer's report on the Community Network Meeting of 23 June. She and Helen Nicholson were able to answer questions about the meeting.
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C	Councillor Advocate Scheme. Cllr Lockyer reported that, as the council's representative in the programme, she is receiving many emails from the Police which include warnings and notices about different projects, plus question and answer podcasts with the Police Commissioner. Many topics do not concern St Ewe parish; many are just about Devon; however, it was AGREED that she will forward topics of interest to the clerk who can post them on the website as appropriate.
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D	Boundary markers. One boundary marker has been found in the parish as mentioned at the May meeting (minute 20/10). Cllr Jenkin looked for other stones indicated on the Ordinance Survey map along a line to the east of Lower Sticker and heading northwest, but was unable to find any. It was AGREED that the Clerk should look into how boundary markers are 'listed'.
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ACTION: Clerk

E	Cornwall Councillor report to the Parish. There was no formal report this month but Cllr Mustoe did say before he left that he is following the Pendower planning application (PA20/03842) to support the parishes he represents that have submitted comments.
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A member of the public left the meeting when the first Zoom session ended.

The meeting resumed right away after all other attendees returned.

20/20 Considerations

A	The council AGREED that the clerk should post information about Government Energy Grants administered by Cornwall Citizens Advice and available until 15 September. The best way would be to self-refer on the text service: text ADVICE to 78866.
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B	Renewal of existing dog control Public Spaces Protection Orders - consultation. No proposal was made. The council had nothing to add.
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20/21 Planning

A	Of note. Planning decisions are reported in Clerk's Notes and on the website.
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i.	PA20/05208 Submission of details to discharge condition numbers 4 in respect of decision notice PA19/11145 dated 18.05.20 Barn At Levalsa Skyber London Apprentice St Austell Cornwall PL26 7AW No consultee comments were requested.
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B	Planning Correspondence. The council was sent plans by the owner for the conversion of an existing barn in Little Polgooth to a dwelling. This has not yet been submitted to Planning at CC, but the applicant wishes to keep the parish council informed. The council discussed the project briefly and the plans will be sent to councillors by email. ACTION: Clerk
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C	Applications for consultee comments.
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i.	PA20/03842 Conversion of existing hotel building to provide a 14 bedroom hotel with restaurant (A3 use class) and retail shop (A1 use class) and demolition of existing buildings/structure and erection of 25 residential apartments/houses, together with
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access, highway remediation, car parking infrastructure, landscaping and ancillary works. | Pendower Beach House Hotel Rocky Lane Ruan High Lanes Truro TR2 5LW.

The council briefly discussed the comments for this application previously submitted by the clerk in consultation with the local Pilleigh Parish Meeting and St Ewe councillors and **RATIFIED** (proposed JL, 2nd TJe) the comments:

*** St Ewe Parish Council **OBJECTS** to this application. St Ewe is a neighbouring parish. Its parishioners are familiar with the hotel, the beach and the coastal Area of Outstanding Natural Beauty in which the present building is situated. St Ewe has always looked westwards and considers itself part of the Roseland Peninsula with strong historic, cultural and economic ties.

St Ewe Parish Council notes that the Hotel sits at a focal point in Gerrans Bay, in the middle of an Area of Outstanding Natural Beauty, on a designated Cornish Heritage Coast. The grounds of the Hotel already intrude into a County Wildlife Site. The proposed development abuts the SW Coastal Path, which draws visitors to Cornwall because of its natural unspoilt landscapes.

St Ewe requests that the Planning Authority weighs any proposed benefit to the tourist industry against the reduction of the county's charming rural and natural beauty, particularly when considering the cumulative impact of the proposed residential apartments and houses, parking infrastructure, landscaping, removal of mature trees and ancillary works.

St Ewe concurs with the Principal Public Space Officer who states that "significant cumulative landscape effects are considered probable."

St Ewe concurs with Pilleigh Parish Meeting that has explained the lack of conformity with the Roseland Neighbourhood Development Plan and the Cornwall Local Plan.

St Ewe concurs with Gerran Parish Council that the development is out of character with the natural environment and does not serve local housing need.

BENEFIT TO THE LOCAL COMMUNITY. St Ewe feels that the proposed residential units do not meet the needs of local people, especially affordable housing for the young. We fear they will exacerbate the already significant number of second homes and holiday lets on the Peninsula. There are already several quality hotels, shops and other services providing for visitor demand. As there is an existing building footprint it may well be that some smaller scale project could happen, although we question sustainability because of existing businesses.

ENVIRONMENTAL IMPACT. In an area of outstanding natural beauty, Pendower is one of the few beaches still relatively undeveloped - increasingly unusual in Cornwall as development pressure increases. The proposal, in effect, places a 'new hamlet' in a very vulnerable area. The valley, stream and foreshore are a rich and diverse habitat managing at present to survive alongside use by people. A development of this size would have a severe impact on the geography and ecology of Pendower which would not be mitigated by suggestions in the proposal.

ACCESS. Vehicular access to this site is difficult at the best of times but the road, byway and footpaths are in proportion to the site and its use. Alteration would be inappropriate, damaging and out of place. Also, the question of coastal erosion must be considered seriously, as should the extent and effect of any works within the proposal to address this.

St. Ewe Parish Council is very concerned that the application is given the widest

	and most thorough scrutiny, especially in these difficult circumstances for Cornwall Council Officers and Councillors.
ii.	PA20/04099 Relocation of vehicle access and extension of the existing garage Tregear House Tregear Hill St Ewe St Austell PL26 6EZ. The council discussed the application and RESOLVED (proposed WR, 2nd PS) to submit the following consultee comments: *** St Ewe Parish Council has NO OBJECTION to this application.
iii.	PA20/04100 Listed Building Consent for the relocation of vehicle access and extension of the existing garage Tregear House Tregear Hill St Ewe St Austell PL26 6EZ. The council discussed the application and RESOLVED (proposed WR, 2nd DC) to submit the following consultee comments: *** St Ewe Parish Council has NO OBJECTION to this application.
iv.	PA20/05039 Proposed two storey side and single storey front extensions Tregonan Cottage Access To Tregonan Farm Tregony Truro TR2 5SN The council discussed the application and RESOLVED (proposed JL, 2nd WR) to submit the following consultee comments: *** St Ewe Parish Council has NO OBJECTION to this application. It is a sympathetic addition to the existing building.

20/22 Highways & Flooding

A	SLOW signs worn away on the roads leading to St Ewe. Cllr Jenkin reported this to be told it was not urgent. A lengthy discussion took place with many examples of outside contractors that go too fast along the narrow lanes leading to residential areas. It was AGREED that the Clerk should submit a further report to CC stating that it is negligent of highway safety not to refresh the signage, especially during the high season for large commercial traffic. ACTION: Clerk
B	Highways Scheme for the next two years. As there are over £200K of requests for a £100K pot of money to be distributed between 8 parishes in the Community Network, St Ewe was asked to further clarify its priorities regarding its requests for highways improvements. The council RESOLVED to submit the following list in order of priority. The items at level 2 have equal priority. The Clerk will send the list to Cllr Mustoe who represents St Ewe. Helen Nicholson offered to clarify whether Cllr Mustoe may vote representing his own division and also have a vote representing the St Mewan division where he is Acting Ward Member. It was NOTED that St Ewe had not submitted any successful 'Expressions of Interest' in the past two years. 1. A sign on the A390 to deter HGVs turning off through Polmassick and St Ewe. However, it is requested that the term HGV on the sign be changed to 'large & wide vehicles'. The best sign would be: Do not follow Sat-Nav. 2. Polmassick. Speeding and narrow roads for HGVs 2. Pengrugla, St Ewe parish Speeding and narrow roads for HGVs 2. Longfield narrow lane, Hewaswater. Review of signage to change traffic flows. 3. Luney Lane, Hewaswater. Speed limit review 4. Five Turnings, St Ewe parish. Road signs not clear
C	There was no proposal to fund a metal fingerpost at 5 turnings.

- D The council enquired whether the planned road maintenance would take place as planned for June this year: Road From Tucoyse Hill To Tregear Hill, Polmassick, St Austell and Tregear Hill, Polmassick, St Austell and Tregear Hill, St Ewe, St Austell and Road From Drunken Bridge To Tregear Hill, Polmassick, St Austell and Drunken Bridge, St Ewe, St Austell. Helen Nicholson said she would enquire but that, in general, Cormac's planned works can be found on: www.cormacltd.co.uk/cormac-programming
- ACTION: H Nicholson**

A member of the public returned to the meeting.

20/23 Assets – reports and maintenance

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| A | Footpaths and verges. TJe reported two footpaths at Lefasant as flooded. One landowner has an electric fence across a path with no alternative route. This is being monitored and will be reported if necessary. The verges are being cut on schedule. |
| B | Telephone Kiosks. |
| | <ul style="list-style-type: none"> i. Nothing to report on the red telephone kiosks. ii. BT telephone in Polmassick. BT is consulting again about unused telephone boxes and whether they should be removed. At least since November 2014, the parish council has requested that the phone box in Polmassick should be fixed because there is no mobile signal there. A local resident has been keeping it clean and tidy and the parishioners are very grateful for all his effort. Cllr Lockyer has confirmed that the phone box is currently not working. The council RESOLVED to reply to the consultation with yet another request for repair of the telephone. Cllr Lockyer offered to report the fault to BT. <p>ACTION: Clerk, JL</p> |
| C | Website. The website has had some hiccups regarding availability; however, the website provider assures the council that the website will be fully compliant with accessibility standards by September as required. |

20/24 Parish Matters – reports

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| A | Climate Change Emergency. As promised, Mr Rivers has sent a document about climate change actions to the parish council and the Clerk will send it to all councillors for consideration in due course. |
| | ACTION: Clerk |
| B | SE AHL (St Ewe Affordable Housing Limited). Nothing to report. |
| C | Emergency Plan. This has worked well during the Lockdown and there have been no recent requests for help. |
| D | Village Hall. The VH committee will meet shortly to discuss opening the Hall. Regarding parish council meetings, the current guidance does not allow face to face meetings even after the Village Hall opens. A risk assessment for council meetings will be discussed in detail by the Risk Assessment Working Party and its conclusions will be published in due course. |

20/25 Correspondence & Invitations (complete list in Clerk's Notes)

<p>Luxulyan Parish Council wrote to all parishes in Cornwall with a template letter for each parish's MP requesting a slower easing of Lockdown. There was no proposal to send a letter from the parish council to St Ewe's MP.</p>

20/26 Business for the next meeting

No particular topics suggested.

20/27 Second Public Session for feedback from the public

None.

20/28 Dates of next meetings.

A Risk Assessment Working Party, date and time TBC.

B Ordinary Meeting 14 September 2020, 7.00 pm ONLINE via <i>Zoom</i> .
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C An extraordinary meeting may be called by the Chair for Planning or other business if needed. An agenda would be posted 3 clear days before.
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The meeting closed at 20.47 pm and the Chairman thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 18 July 2020

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____