

ST EWE PARISH COUNCIL **DRAFT** MINUTES

Annual Meeting followed by the Ordinary Meeting MONDAY 17 MAY 2021 at St Ewe Village Hall at 7.30 pm

PRESENT:

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Tracey Jenkin, Janet Lockyer and Peter Shannon.

After Item 21/15, these councillors were co-opted and present: Mick Howell, Finlay Luke, Terry Teverson and Philip Vellenoweth.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Michael Bunney, and seven Members of the Public.

ABSENT:

Adam Getliff.

ABBREVIATIONS:

Councillors' names – abbreviated with their initials. CC – Cornwall Council. CNP – Community Network Panel. LMP – Local Maintenance Partnership. PC – Parish Council. *** indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING:

*The meeting began at 7.30 pm following the Annual Parish Meeting
and the Chair welcomed all.*

20/1 Election of the Chair

The council **ELECTED** (proposed PS, 2nd JD) Cllr Will Richards as Chairman of the Parish Council and Cllr Richards signed his Declaration of Acceptance of Office.

20/2 Election of the Vice-chair

The council **ELECTED** (proposed WR, 2nd PS) Cllr John Dickinson as Vice-chairman of the Parish Council and Cllr Dickinson signed his Declaration of Acceptance of Office.

20/3 Declarations of Acceptance of Office

The clerk confirmed that all five elected councillors have signed and submitted their Declarations of Acceptance of Office.

20/4 GPoC

The council **NOTED** that the parish council no longer holds the General Power of Competence (in accordance with the Localism Act 2011) as it did for the 2017-2021 term because less than 2/3 of the available seats were filled by election on 6th May.

20/5 Appointments

It was agreed to **DEFER** the appointment of Lead Councillors and Council Representatives until the next council meeting after the co-option of councillors.

20/6 Parish Council Meeting Dates

The council **RESOLVED** (proposed WR, 2nd JL) the following dates:
a) Ordinary Meeting dates for the 2021-22 municipal year will continue as before – the

second Monday, 7.00 pm on the odd months – 12 Jul, 13 Sep, 8 Nov, 10 Jan, 14 Mar, 9 May.
b) the Annual Meeting of the PC will be held on Monday, 9th May 2022.

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

20/7 Apologies

Apologies were received from Katie Ashworth and Adam Getliff.

20/8 Declarations of interest or requests for dispensation.

There were no declarations of interest and requests for dispensation will be completed at the next meeting.

20/9 Public Session

None.

20/10 Meetings and governance

- | | |
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| A | The council RESOLVED (proposed WR, 2nd PS) that the minutes, as read, of the meeting held ONLINE via <i>Zoom</i> on 8 March 2021 were a true and correct record and they were duly signed. |
| B | The clerk reported on the recent court decision prohibiting parish councils from making decisions at an ONLINE meeting after 6 th May 2021. All meetings for the foreseeable future will be held in person, using the coronavirus guidelines in place at the time. |
| C | The council RESOLVED (proposed PS, 2nd JD) to approve and sign the <i>Risk Assessment for the hiring of the Village Hall for meetings organised by the Parish Council</i> . |
| D | The council RESOLVED (proposed TJ, 2nd WR) to approve the Clerk's attendance at the SLCC 2021 Virtual Regional Training Seminar - South West at a cost of 25% of £45 |

20/11 Finance

- | | |
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| A | It was RESOLVED (proposed WR, 2nd JL) to approve the Year End figures for 2020-21 including: Bank Reconciliation, Budget Comparison, Cash Flow (including the Year-end allocation of reserves), Register of Assets, and the 2020-21 Financial Briefing Note. |
| B | It was RESOLVED (proposed WR, 2nd PS) to approve the Audit figures for the Annual Accountability & Governance Return (AGAR) and the AGAR Explanation of Variances. |
| C | It was RESOLVED (proposed WR, 2nd TJ) to approve the third year of the 3-year Long Term Agreement with Zurich Insurance which renews on 1st June. |
| D | The council AUTHORISED payments for May21 totalling £1,320.47 (proposed JL, 2nd TJ). |
- | Description | Amount with VAT |
|---|-----------------|
| Clerk's salary and expenses | 628.34 |
| HMRC payment | 79.00 |
| Insurance, 3 rd year of 3-year agreement | 310.88 |
| CALC subscription | 302.25 |

20/12 Reports

- | | |
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| A | SE AHL. St Ewe Affordable Homes (SE AHL) is overseeing the sale of 3 Glebe Terrace. The clerk will put the information on the website and Facebook page.
ACTION: Clerk |
|---|---|

- B St Ewe Climate Action Group (SECAG) needs a new leader and is open to all members of the public from the parish area.

20/13 Planning

A Applications for consultee comments.

- i. **PA21/00885** | Listed building consent to replace existing flat roof with slate mitred hip roof | Tregear House Tregear Hill St Ewe St Austell PL26 6EZ.
The council discussed the application and **RESOLVED** (proposed WR, 2nd JL) to submit the following consultee comments:
*** St Ewe Parish Council has NO OBJECTION to this application. It will be an improvement.
- ii. **PA21/04063** | Proposed conversion and extension of redundant agricultural building to form single dwelling with variation of condition 2 (approved plans) of decision PA18/08262 dated 22/11/2018 | Corran Farm Access To Little Henna St Ewe St Austell PL26 6ER.
The council discussed the application and **RESOLVED** (proposed WR, 2nd JL) to submit the following consultee comments:
*** St Ewe Parish Council has NO OBJECTION to this application.

20/14 Correspondence & Invitations (complete list in Clerk's Notes)

None.

20/15 Co-option

After the election on 6th May of five councillors, the parish council needed to co-opt five more members. There were seven candidates for the five seats and voting was by written ballot. The five co-opted councillors are:

Adam Getliff, Mick Howell, Finlay Luke, Terrye Teverson and Philip Vellenoweth.
The new councillors signed their Declarations of Acceptance of Office.

20/16 Business for the next meeting

- A To report on why the Heligan portacabin application was withdrawn and on Heligan parking. Hewas Water traffic update.

20/17 Second Public Session for feedback from the public

None.

20/18 Dates of next meetings.

- A SECAG, 24 May 2021 7 pm ONLINE via Zoom. All welcome to attend.
- B Extraordinary Meeting Monday, 28 June, 7.00 pm at the Village Hall.
- C Ordinary Meeting Monday, 12 July, 7.00 pm at the Village Hall.

The meeting closed at 9.00 pm and the Chairman thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 23 June 2021

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____