

**ST EWE PARISH COUNCIL **DRAFT** MINUTES**

Ordinary Meeting, MONDAY 12 JULY 2021

7.00 pm, St Ewe Village Hall

**PRESENT:**

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Mick Howell, Tracey Jenkin, Janet Lockyer, Finlay Luke, Peter Shannon, Terrye Teverson and Philip Vellenoweth.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Michael Bunney, and no Members of the Public.

**ABSENT:**

Adam Getliff.

**ABBREVIATIONS:**

Councillors' names – abbreviated with their initials. CC – Cornwall Council. CNP – Community Network Panel. LMP – Local Maintenance Partnership. PC – Parish Council. SECAG – St Ewe Climate Action Group. \*\*\* indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

**MINUTES:**

*The meeting began at 7.00 pm and the Chair welcomed all.*

## 21/36 Apologies

Apologies were received from AG.
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## 21/37 Declarations of interest or requests for dispensation.

None.
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## 21/38 Public Session

None.
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## 21/39 Meetings and governance

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| A | The council <b>RESOLVED</b> (proposed TJ, 2nd MH) that the minutes, as read, of the meeting on 28 June 2021 were a true and correct record and they were duly signed. |
| B | The clerk confirmed which councillors had completed their Code of Conduct training as all councillors should be trained by 10 <sup>th</sup> November.                 |

## 21/40 Finance

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| A | The Clerk answered questions about the <i>Bank Reconciliation, Budget Comparison and Cash Flow</i> , and these reports, to the end of June 2021, were <b>NOTED</b> . |                        |
| B | The council <b>AUTHORISED</b> payments for July 2021 totalling £2,198.47 (proposed WR, 2nd MH).  |                        |
|   | <u>Description</u>   | <u>Amount with VAT</u> |
|   | Clerk's salary and expenses  | 494.47                 |
|   | HMRC payment   | 54.00                  |
|   | Internal Audit   | 100.00                 |
|   | Grant, maintenance of Churchyard, All Saints   | 700.00                 |

Grant, publication of Tower & Spire	300.00
Grant, Village Hall maintenance	550.00

**21/41 Reports**

<b>A</b>	Report on Actions.
	i. PS will attend the Chairmanship training run by CALC.
<b>B</b>	<p>Ward Member Michael Bunney's report to the Parish.</p> <p><u>Highways</u>: re Polmassick resurfacing, Pengrugla gateway scheme and improved signage at Heligan.</p> <p><u>Planning</u>: current applications to be determined, discussions with officers re refusal of application the PC has objected to, meeting with Heligan regarding application that has been withdrawn and will be reconsulted on re the Heligan Campus buildings, that can be seen from Peruppa.</p> <p><u>Footpaths</u>. Cornwall Council will provide free gateways/ stiles for damaged footpath access.</p>

**21/42 Considerations**

<b>A</b>	<p>The council <b>RESOLVED</b> (proposed JD, 2nd TT) that the St Ewe Climate Action Group (SECAG) will be a parish council working group. It is recognised that SECAG will not be needed in perpetuity but will end when the community has done what it can at the community level. SECAG will bring its recommendations for projects and funding to the parish council. JD has written some simple Terms of Reference which the clerk will present to the council for approval at the next meeting. The Action Group is open to all members of the public who would like to join.</p> <p>ACTION: Clerk</p>
<b>B</b>	<p>SECAG admin. The council <b>RESOLVED</b> (proposed JD, 2nd TT) that the Clerk would administer the SECAG meetings, with the hours noted separately on her invoices to the parish council. These unbudgeted hours for meeting organisation, general correspondence and promotion of activities will be funded from the Aura Wind Turbine Fund. The Clerk will invoice for SECAG administration at 7 hrs/meeting for the first four meetings and future meetings at 5 hrs. These terms will be reviewed in a year's time or earlier if needed; for example, if a volunteer takes over the admin.</p>
<b>C</b>	<p>SECAG Christmas Tree project. JD applied to the parish council for funds for the SECAG Christmas Tree project. Nordman Firs will be planted on land kindly offered by residents after SECAG's leaflet drop earlier in the year. We will be able to harvest the trees after 5 years to provide the parish Christmas Tree for a good few years to come. It was noted that the previous Ward Member granted the council £184 from his Community Chest for tree planting and the council <b>RESOLVED</b> (proposed JD, 2<sup>nd</sup> JL) that £150 would go toward the purchase of 50 bare-rooted Nordman Firs along with deer guard mesh and stakes.</p>
<b>D</b>	<p>SECAG <i>Trees for the Future</i>. TT reported that SECAG is planning to launch its '<i>Trees for the Future</i>' initiative with a tree planting and seed collecting day in the autumn at the Village Hall with a cream tea and specimen tree planting. The council <b>RATIFIED</b> SECAG's plans and further <b>RESOLVED</b> (proposed JD, 2nd WR) that the remaining £34 from the Community Chest will go toward this event.</p>

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| E | Landmark Tree. As part of Cornwall Council's Forest for Cornwall programme and, with funding support from the Woodland Trust Emergency Tree Fund, a free 2 - 2.5m (6 - 8ft) tree is being offered to each parish. The council <b>RESOLVED</b> (proposed TJ, 2nd MH) that SECAG should apply, deadline for applications is 2 <sup>nd</sup> August 2021.<br>ACTION: SECAG |
| F | Dog fouling. The Clerk reported that no further complaints had been received. MH will report back to the next meeting about the effectiveness of signs 'with eyes' in his neighbourhood.  |

**21/43 Planning**

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| A  | Planning Correspondence. Planning decisions are reported in Clerk's Notes and on the website.   |
| i. | A consultation at Heligan Gardens will take place on <b>Thursday, 22 July 2021</b> between 3-6 pm at the Film Room near reception. The poster will be advertised on Facebook and the council's website. It is unclear whether this consultation will directly address the planning issues for the retrospective planning application that was withdrawn: <b>PA20/05626</b>   WITHDRAWN   Use of land to station portacabins to provide education/demonstration and office facilities   The Lost Gardens Of Heligan Road From Heligan Gardens Entrance To Heligan Mill Pentewan St Austell PL26 6EN<br>The parish council would like Heligan's consultation to distinguish between the appearance of the portacabins and their proposed use.   |
| B  | Applications for consultee comments.  |
| i. | <b>PA21/05173</b>   Change of use from holiday accommodation to full time residential.   The Smithy St Ewe St Austell Cornwall PL26 6ES.<br>The council looked at the planning history from 2006 and 2009 and, after lengthy discussion, <b>RESOLVED</b> (proposed TJ, 2nd JL) to submit the following consultee comments:<br>*** St Ewe Parish Council OBJECTS to this application as it does not find The Smithy suitable for permanent residence for the following reasons. When the building was granted permission for conversion to a holiday let property in 2006 and an extension of time in 2009, both decision notices specified "... no extensions including porches and oil tanks. Reason: To protect the amenities of the area and character of the original barn." Extensions into the garden have significantly increased the footprint of the building and are not on the plans submitted with the 2021 application but appear to be on the Cornwall Council interactive map, which the parish council finds confusing and misleading. If the dwelling is now repurposed for full time residential use, the currently larger size of the house will cause a much greater impact on the amenity of the area. A family in residence, with the possibility of 2-3 cars, would cause congestion at the entrances to the adjoining properties and highways issues on a relatively fast road. |

**21/44 Highways & Flooding**

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| A | Cornwall Community Flood Forum. Cllr Lockyer has been on the board of this organisation for 6 years and in accordance with the constitution will step down this year though she will remain a member. If anyone is interested in joining the Forum, please contact Cllr Lockyer. |
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B	Speed signs. The council looked at the cost of Mobile Speed Activation Signs which are over £3500 to purchase or over £4000 per year for purchase with a managed service. As this would mean an annual increase in the council's budget of one half to two-thirds, the scheme was deemed too expensive and no proposal was made.
C	The Highway Scheme proposal for Pengrugla (SN18 Pengrugla) will be out for consultation next month. Originally only one 'gateway' sign was going to be erected, but the consultation will now be for gateway signs entering from the east and the west.
D	Luney Lane. The Ward Member is speaking with Highways to see if speed monitoring can be set up there.
E	The flooded road from School House to Crosswyn Hill as reported (W2165174) is still flooded.

**21/45 Assets – reports and maintenance**

A	Footpaths and verges.
	i. Countryside report 3GQ14M55-101005435628. The broken stile at Footpath 12 can be replaced by the landowner with materials supplied by Cornwall Council.
	ii. Countryside Issue N3B8OM38-101005599001. The tree is still blocking the path in the churchyard.
	iii. Countryside report XQZ6QVA4-101005599004. Footpath 4, the corn has not been cut.
B	Telephone Kiosks. Nothing to report.
C	Website. Nothing to report.

**21/46 Parish Matters – reports**

A	SE AHL (St Ewe Affordable Housing Limited). Nothing to report. The sale for 3 Glebe Terrace has not been finalised yet.
B	Emergency Plan. Nothing to report.
C	Village Hall. Nothing to report.

**21/47 Correspondence & Invitations (complete list in Clerk's Notes)**

A	The Platinum Jubilee Celebrations: The Lord Lieutenant of Cornwall, Col Edward Bolitho invited all parish councils to discuss initial plans and thoughts, online 14 July. ACTION: MH & Ward Member
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**21/48 Business for the next meeting**

No business requested.
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**21/49 Second Public Session for feedback from the public**

None.
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**21/50 Dates of next meetings.**

A	SECAG meeting. Tuesday, 20 July 2021, via Zoom, 7.00 pm.
B	Heligan consultation on future plans. Thurs, 22 July, 3-6 pm, Film Room near Reception
C	Ordinary Meeting. Monday, 13 September 2021, 7.00 pm at St Ewe Village Hall.

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| D | SECAG tree planting and seed collection event with a cream tea! All welcome. Date to be confirmed. |
| E | An extraordinary meeting may be called by the Chair for planning or other business.                |

*The meeting closed at 9.30 pm and the Chairman thanked everyone for attending.*

*Mrs C Wilson ~ Parish Clerk ~ 20 July 2021*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair of meeting: \_\_\_\_\_ Date: \_\_\_\_\_