

ST EWE PARISH COUNCIL **DRAFT** MINUTES

Annual Meeting followed by the Ordinary Meeting

MONDAY 9 MAY 2022 at St Ewe Village Hall at 7.45 pm

PRESENT:

Councillors: Will Richards (Chairman), John Dickinson (Vice-chairman), Peter Cox, Janet Lockyer, Terrye Teverson and Philip Vellenoweth.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Michael Bunney, and three Members of the Public.

ABSENT:

Adam Getliff, Mick Howell, Finlay Luke, Peter Shannon.

ABBREVIATIONS:

Councillors' names – abbreviated with their initials. CC – Cornwall Council. CN – Community Network. LMP – Local Maintenance Partnership. PC – Parish Council. SECAG – St Ewe Climate Action Group. *** indicates consultee comments for planning applications decided by the Parish Council; formal submission is delegated to the Clerk.

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING:

The meeting began at 7.45 pm and the Chair welcomed all.

22/1 Election of the Chair.

The council **ELECTED** (proposed TT, 2nd JL) Cllr Will Richards as Chairman of the Parish Council and Cllr Richards signed his Declaration of Acceptance of Office.

22/2 Election of the Vice-chair

The council **ELECTED** (proposed TT, 2nd PC) Cllr John Dickinson as Vice-chairman of the Parish Council and Cllr Dickinson signed his Declaration of Acceptance of Office.

22/3 Apologies

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| A | Apologies were received from AG, MH, FL, PS. |
| B | The council RESOLVED (proposed WR, 2 nd JL) to accept the apologies from Cllr M Howell for the meetings today and for the July meeting because of family matters. |

22/4 Declarations of interest or requests for dispensation.

None for the Annual Meeting.

22/5 Appointments

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| A | Lead Councillor — Footpaths & Bridleways. It was RESOLVED to appoint Cllr John Dickinson. |
| B | Lead Councillors — Defibrillator. It was RESOLVED to appoint Cllr Adam Getliff and Cllr Peter Cox. |
| C | Lead Councillor — Village Hall committee. It was RESOLVED to appoint Cllr Janet Lockyer. |
| D | Parish Council Representative — St Ewe Climate Action Group (SECAG). It was RESOLVED to appoint Cllr Terrye Teverson. |

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| E | Parish Council Representative — Cornwall Association of Local Councils (CALC). It was RESOLVED to appoint Cllr Will Richards. |
| F | Parish Council Representative — St Ewe Affordable Housing Ltd (SE AHL). It was RESOLVED to appoint Cllr Janet Lockyer. |
| G | Parish Council Representative — St Austell & Mevagissey Community Network. It was RESOLVED to appoint Cllr Janet Lockyer. |
| H | Parish Council Representative — Advocate Scheme- Cornwall & Devon Police. It was RESOLVED to appoint Cllr Mick Howell. |
| I | Parish Council Employment Panel. It was RESOLVED to appoint Cllr Will Richards, Cllr Peter Cox and Cllr Janet Lockyer. |
| J | St Ewe Relief in Need Charity, trustees for term 2022-2026. Mr Martin Wheeley was present. He is the current Secretary for the Charity. It was RESOLVED to reappoint Martin Wheeley and John Collins as trustees. Cllr P Vellenoweth has resigned from the charity. It was further RESOLVED to appoint Cllr Peter Cox as a trustee. These three 'Nominative Trustees' may co-opt two further trustees, or 'Co-optative Trustees'. |
| K | Bank signatories were CONFIRMED as Cllr Will Richards, Cllr John Dickinson and Cllr Janet Lockyer. The clerk reported that the transfer of the council's funds to the new accounts at Unity Trust Bank is in process but is not yet completed. |
| L | The councillors responsible for the posting on the notice boards are: PC for St Ewe; JL for Polmassick; PS for Kestle. |

22/6 Parish Council Meeting Dates

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| The council RESOLVED (proposed JL, 2 nd PV) the following dates: | |
| A | Ordinary Meeting dates for the 2022-23 municipal year will continue as before; that is, the second Monday at 7.00 pm in the odd months — 11 Jul, 12 Sep, 14 Nov, 9 Jan, 13 Mar, 8 May. |
| B | The Annual Meeting of the Parish Council will be held on Monday, 8th May 2023. |

IN CONTINUATION**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING:****22/7 Declarations of interest or requests for dispensation.**

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| A | WR declared an interest in the grant funding for the Village Hall as he is on the management committee. |
| B | JD declared an interest in the planning application PA22/01979 as he is a neighbour. |
| C | PV declared an interest in the planning application PA22/02770 at his property. |
| D | Cllr Lockyer is a member of the Village Hall management committee; however, her dispensation for decisions concerning the Village Hall is in place until the 2025 election (Minute 21/20.B) |

22/8 Public Session

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| A | A resident at Tucoyse explained that a static caravan has been delivered to a plot of agricultural land nearby which appears to be a breach of planning. This has been reported to the enforcement team at Cornwall Council and the resident asked for support from the parish council. It was noted that there had been an application for a |
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holiday dwelling on the land which was refused in 2014. On appeal to the planning inspectorate, the appeal was dismissed. (See Minute 22/13)

- B A member of the public came to show the council the plans for building three family homes on land at Polmassick. He and his siblings have consulted with neighbours and want to work with the parish council towards an acceptable design, in keeping with the surrounding area. The full application will be submitted in the next few months.

Cllr Bunney asked that the storm drain on the road in front of the proposed development be taken into consideration if the project goes ahead.

JL asked that the development consider efficient Sustainable Drainage Systems (SuDS) so the houses downslope in Polmassick are not affected by runoff from the buildings and drive.

Two members of the public left the meeting.

22/9 Meetings and governance

- A The council **RESOLVED** (proposed JD, 2nd TT) that the minutes, as read, of the meeting on 14 March 2022 were a true and correct record and they were duly signed.

- B There was no proposal to respond to the NALC Direct Funding Survey.

- C It was **AGREED** that street naming in Cornwall should reflect the history and Cornish place names of a site where possible and the Clerk will reply to the 'Technical consultation on street naming'.

ACTION: Clerk

22/10 Finance

- A The council **RESOLVED** (proposed JD, 2nd PV) that it would grant £700 to the maintenance of All Saints' churchyard.

- B The council **RESOLVED** (proposed JD, 2nd TT) that it would grant £300 for the publication of Tower & Spire.

WR left the chamber for the duration of the discussion and vote on the next item.

- C The council **RESOLVED** (proposed PC, 2nd PV) that it would grant £550 for St Ewe Village Hall maintenance.

- D There were no queries regarding the Year End figures for 2021-22 including: Bank Reconciliation, Budget Comparison, Cash Flow, Register of Assets, and the 2021-22 Financial Briefing Note.

- E The council **RESOLVED** (proposed WR, 2nd JD) that the allocation of reserves at the 2021/22 Year End and the beginning of the 2022/23 fiscal year stands: Contingency Reserve £2,560.84; Election Reserve £3,345.00; CIL (Community Infrastructure Levy) Grant £1,748.78; Climate Action Group Project Grants £40.62; Transparency Fund 2018-19 Grant £109.40; Aura Wind Turbine Fund £1,017.60; St Ewe Defibrillator Fund £400.04; Emergency Fund £169.50; Heligan Grant for Jubilee £250.00. Total: £9,641.78.

- F The council **RESOLVED** (proposed WR, 2nd JD) to approve the Audit figures for the Annual Accountability & Governance Return (AGAR) and the AGAR Explanation of Variances.

- G The council **RESOLVED** (proposed JD, 2nd TT) that it would not be audited externally. All audit (AGAR) documents will be posted on the parish website under *Council Accounts* before 1st July 2022 along with other accounts documents.

| H | The council RESOLVED (proposed WR, 2nd JL) that it would again subscribe to the Cornwall Association of Local Councils (CALC) at £309.81 incl VAT. | | | | | | | | | | | | | | | | | | | | |
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| I | The council RESOLVED (proposed PC, 2nd PV) that the council would renew its insurance with Zurich Municipal Insurance for a 3-year long term agreement at £390.94. | | | | | | | | | | | | | | | | | | | | |
| J | <p>The council AUTHORISED payments for May 2022 totalling £3,190.86 (proposed TT, 2nd JL).</p> <table> <tr> <th>Description</th><th>Amount with VAT</th></tr> <tr> <td>Clerk salary & expenses</td><td>£510.17</td></tr> <tr> <td>HMRC clerk</td><td>£116.40</td></tr> <tr> <td>Insurance, 1st year of 3-year agreement</td><td>£390.94</td></tr> <tr> <td>CALC subscription</td><td>£309.81</td></tr> <tr> <td>Marquee ratchet straps</td><td>£233.94</td></tr> <tr> <td>Marquee heavy tent pegs</td><td>£79.60</td></tr> <tr> <td>Grant, maintenance of Churchyard, All Saints</td><td>£700.00</td></tr> <tr> <td>Grant, publication of Tower & Spire</td><td>£300.00</td></tr> <tr> <td>Grant, Village Hall maintenance</td><td>£550.00</td></tr> </table> | Description | Amount with VAT | Clerk salary & expenses | £510.17 | HMRC clerk | £116.40 | Insurance, 1st year of 3-year agreement | £390.94 | CALC subscription | £309.81 | Marquee ratchet straps | £233.94 | Marquee heavy tent pegs | £79.60 | Grant, maintenance of Churchyard, All Saints | £700.00 | Grant, publication of Tower & Spire | £300.00 | Grant, Village Hall maintenance | £550.00 |
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22/11 Reports

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| A | Report on Actions. The clerk reported that actions were complete. |
| B | There was no report on Police activities and notices because MH is away. |
| C | <p>Ward Member Michael Bunney's report to the Parish</p> <p>Cllr Bunney gave his full report to the Annual Parish Meeting earlier in the evening and his full report will be in the minutes of that meeting. He concluded:</p> <p>I am very happy to help with any issues, but it really helps if residents can report any issues to the council too, as it adds a weight of evidence. Please do report any issues to Cornwall Council, online is easiest at www.cornwall.gov.uk/report-something or you can telephone 0300 1234 232. You will receive confirmation the report has been received and follow up emails to explain what the council is going to do about it and when.</p> <p>Please never hesitate to get in touch if I can help with anything. I am always happy to meet residents at a time to suit you too.</p> <p>Tel 07939457590 in office hours / Email cllr.michael.bunney@cornwall.gov.uk</p> |

22/12 Considerations

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| A | SECAG update. At SECAG's next meeting on 7 th June, an officer from Cornwall Council will talk about how St Ewe can get an Electric Vehicle Charging Point. |
| B | St Ewe-bilee. The Ewe-bilee is on track. Invitations have gone out and the council's Facebook page and other community Facebook pages have all the information you need to join this fantastic community celebration! |

22/13 Planning

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| A | Of note. |
| | <p>i. Planning decisions are reported in Clerk's Notes and on the website.</p> <p>ii. The council RESOLVED (proposed JD, 2nd TT) to send the details of the new caravan and building works at Tucoyse to the enforcement team and mention the previous refusal in June 2014 for PA14/03225 and the subsequent dismissal of the appeal in 2015: APP/D0840/W/14/3001048.</p> |

iii. **PA22/01404 | Erection of agricultural machine store and associated ground works. | Agricultural Barn At Tredici Farm Tregony Truro TR2 5SH.**

Though in Grampound with Creed Parish, this proposed development will have a strong visual impact on residents in St Ewe Parish. St Ewe therefore discussed the application. Cllr Bunney reported that a site visit was planned for the next day and St Ewe councillors were welcome to attend. He also reported that the Grampound with Creed Parish Council has objected to the application because it is out of proportion to the agricultural need and the visual impact on the rural area will be overwhelming. The council **RESOLVED** (proposed PC, 2nd JL) to submit the following comments in support of the residents at Tucoyse and Grampound with Creed PC:

*** St Ewe Parish Council agrees with and supports the further consultee comments of Grampound PC to OBJECT to this application. The proposed agricultural machine store will have an adverse visual impact on residents in St Ewe Parish. It is out of proportion to the agricultural need of this small plot and will be an overwhelming modern structure, out of keeping for a smallholding in an otherwise traditional rural setting. St Ewe Parish Council OBJECTS to this.

B Planning Correspondence. None.

C Applications for consultee comments.

PV left the chamber for the duration of the discussion and vote on the next item 22/13.C.i.

i. **PA22/02770 | Construct garage and extend the residential curtilage with modifications to existing access | Trevithick Farm, The Loft Access To Trevithick Farm Tregony TR2 5SL.**

The council discussed the application and **RESOLVED** (proposed WR, 2nd PC) to submit the following consultee comments:

*** St Ewe Parish Council has NO OBJECTION to this application.

JD left the chamber for the duration of the discussion and vote on the next item 22/13.C.ii.

ii. **PA22/01979 | Proposed demolition of existing reception, facilities and function building and the erection of replacement reception room, and plant room, provision of additional holiday letting/owners accommodation over. | Lower Barn Guesthouse Road From Trelean Vean To Rescorla St Ewe St Austell PL26 6ET.**

The council submitted its objections to this application in March this year. However, it noted the concerns of a local resident about some newly submitted photos of the development and agreed that the photos are misleading because they do not show the proposed development to scale. It is the size of the building that is the basis of major objections by neighbours and the parish council.

The council **RESOLVED** (proposed PC, 2nd WR) to submit further consultee comments:

*** St Ewe Parish Council continues to be concerned about the scale of this development and endorses the opinion of the neighbours that the proposed building is too large. The recently submitted photos do not show the proposed development to scale and are therefore quite misleading. The large windows could not be sufficiently concealed by vegetation and would cause considerable light pollution at night which would drastically change the character of this tiny rural hamlet of Bosue.

22/14 Highways & Flooding

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| A | Highways Scheme. The 20 mph zones will be put in place for St Ewe village and Polmassick. However, the criteria are not met for Hewas Water or Pengrugla. |
| B | Consideration of traffic control in Hewas Water is DEFERRED until a meeting when the local councillor and/or residents of the area can attend. |
| C | Consideration of traffic control in Luney Lane along with the Speed Monitoring Report is DEFERRED until a meeting when the residents of the area can attend. |
| D | AG reported that there is a rare pink garlic in the verges at Pengrugla which in the past has been strimmed by Cormac. The Clerk requested that the verge is not strimmed until the garlic has seeded. Cormac was not aware that this variety appears in June, later than the ordinary white garlic. AG's photos of the pink garlic have been sent to Highways. |

22/15 Assets – reports and maintenance

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| A | Footpaths and verges. Nothing to report. |
| B | Telephone Kiosks. Nothing to report. |
| C | Website. Nothing to report. |

22/16 Parish Matters – reports

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| A | SEAH (St Ewe Affordable Housing Limited) submitted a report to the Annual Parish Meeting. See the Minutes of that meeting for the report. |
| B | Village Hall. Nothing to report. |
| C | JL reported that the public telephone box in Polmassick is still working and that BT came and cleaned it! Thank you to JL and her husband who normally tidy it. |

22/17 Correspondence & Invitations (complete list in Clerk's Notes)

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| None. |
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22/18 Business for the next meeting

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| None requested. |
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22/19 Second Public Session for feedback from the public

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| None. |
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22/20 Dates of next meetings.

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| A | SECAG – St Ewe Climate Action Group, Tues, 7 June at 7.00 pm via Zoom. Open to all. |
| B | Ordinary Meeting 11 July 2022, 7.00 pm at St Ewe Village Hall. |
| C | An extraordinary meeting may be called by the Chair to decide on Planning or other business if needed. An agenda would be posted 3 clear days before. |

The meeting closed at 10.00 pm and the Chairman thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 13 May 2022

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____